

**AGENDA**

Commissioners and Guests - Join Zoom Meeting:

<https://us02web.zoom.us/j/85918646792>

**Meeting ID:** 859 1864 6792

**By call-in:** 1 (301) 715-8592

- 1. Call to Order**
  - a. Call to Order, Roll Call – *Chair Smith, Ruth Emerick* 7:00 – 7:05
  - b. Electronic Meeting Notice – *Chair Smith, Ruth Emerick*
- 2. Matters from the Public**
  - a. Comments by the public are limited to no more than two (2) minutes per person. 7:05 – 7:10
  - b. Comments provided via email, online, website, etc. (*Read by Ruth Emerick*)
- 3. \*Administration – Chair Smith** 7:10 – 7:20
  - a. Introduction: Jen Fleisher, City of Charlottesville
  - b. Recognition: Phil d’Oronzio, City of Charlottesville
  - c. \*Election of Officer – Treasurer
- 4. \*Presentations**
  - a. PATH/Mobility Management Program Update – *Lucinda Shannon* 7:20 – 7:30
    - i. New Staff Introduction, Bennett Hipp
    - ii. \*FY27 Grant Application Presentation, Resolution of Support
  - b. Rideshare Program Update – *Sara Pennington* 7:30 – 7:40
    - i. \*FY27 Grant Presentation, Application/Work Program, Resolution of Support
- 5. \*Consent Agenda – Chair Smith** 7:40 – 7:40
  - a. \*Minutes of December 4, 2025, Commission Meeting
  - b. \*November and December Financial Reports
    - i. December Dashboard Report
    - ii. November and December Consolidated Profit & Loss Statement
    - iii. November and December Balance Sheet
    - iv. December Accrued Revenue Report
- 6. \*New Business**
  - a. \*FY26 Quarter Two Staff Memo (Oct.-Dec.), Profit & Loss Statement – *Laura Greene* 7:40 – 7:45
  - b. \*BEAD Agreement, Resolution – *Christine Jacobs* 7:45 – 7:50
  - c. \*BUILD Grant Resolution – Rivanna River Bike/Ped Bridge – *Christine Jacobs* 7:50 – 7:55
  - d. Regional Support Letters – *Christine Jacobs* 7:55 – 8:00
    - i. Proposed Virginia Piedmont Region 8:00 – 8:05
    - ii. Regional Support Letter for Jaunt 8:05 – 8:15
  - e. FY26 Draft Amended Operating Budget – *Christine Jacobs*
    - i. Totals, Revenues, Local Contributions
- 7. Old Business**
  - a. None 8:15 – 8:15
- 8. Executive Director’s Report** 8:15 – 8:25
  - a. Monthly Report – *Christine Jacobs*
    - i. Building Upgrades Update



**9. Other Business**

- a. Roundtable Discussion by Jurisdiction 8:25 – 8:55
- b. Next Meeting – March 5, 2025, 7:00 pm – ***In-Person – Location TBD***  
Items for next meeting:
  - i. FY26 Amended Operating Budget – For Consideration/Approval
  - ii. FY26 Rural Transportation Work Program and Budget – Presentation/Draft – No Action
  - iii. VATI Presentation/Update (6 months)
  - iv. Executive Director Evaluation Process Begins
  - v. January 2026 Financials
  - vi. Committee/Partnership Appointments, if needed

**10. \*ADJOURN**

8:55

*\* Designates Items to be Voted On*

**NOTICE OF ELECTRONIC MEETING**

*This meeting of the Thomas Jefferson Planning District Commission (TJPDC) is being held pursuant to Code of Virginia Subsection C of § 2.2-3708.3, which allows a public body to hold all-virtual public meetings. The meeting is being held via electronic video and audio means through Zoom online meetings and is accessible to the public.*

*The method for holding this meeting shall not change unless a new meeting notice is provided. Should the electronic transmission fail, you may reach out to the TJPDC at [tjenkins@tipdc.org](mailto:tjenkins@tipdc.org). Notice has been provided to the public through notice at the TJPDC offices, to the media, web site posting and agenda. The meeting is held pursuant to the Remote Electronic Participation and All-Virtual Meeting Policy as adopted by the Policy Board on August 27, 2025. The meeting minutes will reflect that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.*

| <b>TJPD Commissioners</b> |                         |
|---------------------------|-------------------------|
| Ned Gallaway              | Albemarle County        |
| Mike Pruitt               | Albemarle County        |
| Tony O’Brien              | Fluvanna County         |
| Keith Smith, Chair        | Fluvanna County         |
| Tim Goolsby               | Greene County           |
| James Higgins             | Greene County           |
| Tommy Barlow              | Louisa County           |
| Manning Woodward          | Louisa County           |
| Jesse Rutherford          | Nelson County           |
| Ernie Reed                | Nelson County           |
| Michael Payne, Vice Chair | City of Charlottesville |
| Jen Fleisher              | City of Charlottesville |

| <b>TJPDC Staff</b>  |                                    |
|---------------------|------------------------------------|
| Christine Jacobs    | Executive Director                 |
| David Blount        | Deputy Director                    |
| Ruth Emerick        | Chief Operating Officer            |
| Laura Greene        | Finance and HR Director            |
| Taylor Jenkins      | Director of Transportation         |
| Lucinda Shannon     | Senior Regional Planner            |
| Sara Pennington     | TDM Program Manager                |
| Laurie Jean Talun   | Regional Program Manager           |
| Logan Ende          | Regional Housing Planner II        |
| Lori Allshouse      | VATI Program Director              |
| Joe Klodzinski      | VATI Administrative Assistant      |
| Gorjan Gjorgjievski | Regional Transportation Planner II |
| Isabella O’Brien    | Regional Environmental Planner II  |
| Sarah Simba         | Regional Transportation Planner II |
| Otis Collier        | BRCTB Compliance Agent             |
| Gretchen Thomas     | Administrative Assistant           |
| Bennett Hipp        | PATH Transportation Assistant      |
| Igor Kalina         | PATH Transportation Counselor      |
| Emily London        | AmeriCorps VISTA Member – Housing  |

*TJPDC fully complies with Title VI of the Civil Rights Act of 1964 in all programs and activities. TJPDC provides reasonable accommodations for persons who require special assistance to participate in public involvement opportunities. For more information, to request language translation or other accommodations, or to obtain a Discrimination Complaint Form, contact Lucinda Shannon at (434) 979-7310, [ishannon@tjpd.org](mailto:ishannon@tjpd.org) or visit the website [www.tjpd.org](http://www.tjpd.org).*